

**VACANT POSITION FOR CUSTODIAN**

***British Virgin Islands Seventh-day Adventist School***

***Applications are invited from suitably qualified persons to fill the vacant position of Custodian at the British Virgin Islands Seventh-day Adventist***

***School for the 2025/2026 Academic year.***

**Essential Responsibilities**

* Prepares and submits requisitions for cleaning supplies and equipment to the Business Manager
* Sweep and mop the corridors as necessary
* Daily, clean and disinfect staff and student bathrooms
* Empty and clean wastebaskets in bathrooms, classrooms and offices.

**Qualification and Experience**

* High school certificate or equivalent
* Comprehensive knowledge of cleaning methods, material and equipment
* Skillful in the use of small equipment used in routine cleaning
* Previous experience in Custodial work but not mandatory

**Working Conditions**:

* Long hours standing and cleaning.
* Exposure to cleaning agents
* Required to wear protective gears, gloves, etc.
* Maneuvering between students, teachers and other persons while cleaning

All applications must include a cover letter and detailed Curriculum Vitae, two (2) written recommendations (including one from your church Pastor) and certified copies of relevant academic qualifications and contact number(s).

To apply, please send all documents to the address below by May 15 2025.



Mr. Wade Tobin

Secretary

British Virgin Islands Seventh-day Adventist School Board of Management

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